

**CITY OF ROSEBURG FEE SCHEDULE**

Unless otherwise noted, the following fees, charges and bonds were classified as exempt from Section 11b, Article XI (Ballot Measure No. 5) of the Oregon Constitution by Resolution No. 92-6, which was adopted by the Roseburg City Council on April 13, 1992, and listed on the City’s original fee schedule which was established by Resolution No. 92-13 on August 24, 1992. Notice of said classification was given on April 17, 1992.

**DESCRIPTION/STATUS**

**FEE AMOUNT**

**PUBLIC INFORMATION REQUESTS**

(Resolution 2019-06)

**COPIES/STAFF TIME**

**Copies:**

**MISCELLANEOUS RECORDS: (Applied to requests from any department)**

**Contract/Bid Documents:**

Containing 20 - 50 pages.....	15.00/document
Containing more than 50 pages.....	25.00/document

Note: May be waived by City Manager on individual contract basis.

**Personnel Costs:**

Will be charged for requests requiring more than 1/2 hour staff time. Requests requiring attorney review or assistance will be charged the same rate the City is charged for attorney time.

**Photocopy Charges:**

Service charge of \$1.00 plus	
(black and white) up to 8½ x 14.....	0.25/page
(color) up to 8½ x 14.....	0.50/page
11x17 .....	0.50/page
36x36 .....	5.00/page

**Digital Images (Photos, Videos or Files).....** 15.00/each

**CITY RECORDER RECORDS:**

**Business Registration List:**

Complete List.....	15.00
Annual List.....	per/page fee

**Municipal Code:**

Complete (unbound).....	75.00
Updates.....	per/page fee

**COMMUNITY DEVELOPMENT/BUILDING RECORDS:**

Comprehensive Plan.....	25.00
Comprehensive Plan Map.....	20.00
Downtown Master Plan.....	25.00

**PUBLIC RECORDS REQUEST FEES SCHEDULE**  
**(continued)**

Historic Resources Inventory:	
Per Volume.....	25.00
Per Set.....	100.00
Title 12 (Land Use Development Regulations) Roseburg Municipal Code.....	25.00
Urban Renewal Plan.....	10.00
Wetlands Conservation Plan.....	15.00
Zoning Maps.....	20.00

**FINANCE RECORDS:**

Audit.....	30.00
Budget... ..	30.00

**FIRE DEPARTMENT RECORDS:**

Emergency Response Report .....	10.00
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**LIBRARY**

Black and White Copies .....	0.25/page
Color Copies .....	0.50/page

**PARK DEPARTMENT RECORDS:**

Bikeway Master Plan.....	25.00
Parks Master Plan.....	25.00

**POLICE/COURT RECORDS:**

Accident Report.....	10.00
Police Report.....	10.00
Digital Images (Photos/Videos) .....	15.00
Video Cam Footage:	
Full Blur (digital or CD).....	15.00
Partial Blur.....	8.50/minute of staff time + 5.00/dvd

**PUBLIC WORKS RECORDS:**

Aerial Maps-photo copy.....	2.50
Aerial Maps-digital format.....	15.00
Airport Master Plan.....	25.00
Base Maps (Storm/Water).(photo copy).....	2.50
Computer Mapping.....	50.00/hour
Computerized City Map .....	15.00
Design Standards.....	25.00
Mylars.....	15.00
Standard Specifications (hardbound) .....	15.00
Standard Drawings (hardbound).....	15.00
Storm Drain Master Plan .....	25.00

**WATER DEPARTMENT RECORDS:**

Master/Cap. Improvement Plan.....	25.00
Test Report.....	2.00

**ADMINISTRATION**

**Appeal** of Commission/City Manager/Staff Decision  
(unless defined under department) .....250.00

**Document Recording** ..... actual cost

**Employment Application Processing:**  
Tested Positions Only (per applicant) .....actual cost

**Public Safety Center Room Rental**

Non-Governmental Agencies

North Umpqua Room.....50.00 per hour or portion thereof  
South Umpqua Room.....50.00 per hour or portion thereof  
Salmon Room.....50.00 per hour or portion thereof  
Umpqua Room .....100.00 per hour or portion thereof  
Refundable Security Deposit.....250.00

Governmental Agencies

All Rooms ..... no charge – first 4 hours  
All Rooms .....100.00 per day if over 4 hours

**Roseburg Public Library Room Rental**

Roseburg Public Library/City of Roseburg/Douglas Education Service District/Friends of the  
Library ..... no charge

Recognized veterans organizations ..... no charge

Other Agencies

Ford Family Room .....25.00 when ESD and/or Library are open to the public  
.....50.00 when ESD and Library are closed  
Deer Creek Room .....25.00  
South Umpqua Room.....25.00  
Multipurpose Room #1:  
Meeting room only or single-point videoconferencing .....25.00  
Multipoint videoconferencing..... contact ESD for quote  
Multipurpose Room #2:  
Meeting room only or single-point videoconferencing .....25.00  
Multipoint videoconferencing..... contact ESD for quote  
Study Room #1..... No charge on a drop-in basis for two hours  
(time may be extended if no one is waiting)  
Study Room #2..... No charge on a drop-in basis for two hours  
(time may be extended if no one is waiting)

**Right-of-Way Permit**

Sidewalk Sales, Sign/Obstruction (see Public Works for construction)  
(Downtown District Members exempted).....25.00

**Street Closure Permits (Parades/Special Events)**.....25.00  
(Military and funerals exempted)

**Voters' Pamphlet Submissions**

Candidate Statement.....	25.00
Measure Argument or Statement of Endorsement .....	25.00

**AIRPORT FACILITIES**

Unless otherwise noted, generally Airport fees have been modified by the following resolutions.  
A6-1 A6-12 A8-10 A9-15 A11-7 A12-7 A13-6 A14-9 A15-6 A16-10, A17-10, A18-10, A19-06

**Commercial Operator’s Permit**

Seasonal (3 month) .....	200.00
Non-Seasonal (quarterly) .....	125.00
Initial Application Review .....	100.00

**Fuel**

Fuel Flowage (payable by fuel purchaser - per gallon) .....	0.05
Profit margin on retail sales of aviation fuels .....	0.50 per gallon over wholesale cost

**Overnight Tie-Down Rates:**

*(Government Operations exempted)*

Single engine (per day) .....	3.00
Twin engine (per day) .....	5.00

**Rent/Lease Rates (Annual):**

Non-Aviation Related Use of Corporate Hangar Space .....	0.72 per s.f.
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**Rent/Lease Rates (Monthly):**

Additional North-End Corporate Hangar Parking Space .....	24.00
Per space exceeding the two spaces designated to each north-end hangar with street access	
Commercial “Lear” .....	783.00
Corporate Hangar Space & Aviation Suites (annual per square foot) .....	0.3063 per s.f.
Storage Units B, G, H, I .....	80.00
Storage Unit J .....	100.00
Storage Unit F .....	58.00
T-Hangar single (except I-5, I-9, I-14) .....	242.00
T-Hangar single (North end I-5, I-9, I-14) .....	177.00
T-Hangar twin .....	444.00
T-Hangar Single Daily Rate .....	22.00
T-Hangar Twin Daily Rate .....	32.00
T-Hangars Row “C” .....	206.00
Tie-Downs single (per space) .....	39.00
Tie-Downs twin (per space) .....	66.00

<b>Security Deposit (Refundable) for T-Hangar and Storage Unit Rentals .....</b>	<b>100.00</b>
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**Note:** Annual adjustments to the following Airport fees will be tied to the CPI-U West index, December to December and rounded to the nearest dollar (3% maximum) and become effective July of each year. This applies to: Non-Aviation Related Use of Corporate Hangar Space, Aviation Suites, Commercial “Lear”; Storage Units B, F, G, H, I; Hangar row “C”, south end Single T-Hangars; all Twin hangars; north end Single T-Hangars; Tie-Downs Single and Twin. This adjustment will not apply to Storage Unit J until such time as the fees charged for storage units rise to the same level. Corporate Hangar Space and Aviation Suites shall be adjusted by the CPI-U West index, but is not rounded to the nearest dollar or cent.

**BUSINESS PERMITS/LICENSES**

**Appeals:**

Denied/Suspended/Revoked Application/Registration/Permit/License .....250.00

**Alarm Agent Permit (annual)** .....20.00

On or after 7/1 .....10.00

Original Application Investigation Charge.....30.00

**Business Registration** .....150.00

**Closing Out Sale** .....50.00

**Facilities/Property Use Agreement (nonpark):**

Application/Agreement Processing (each).....25.00

Damage Deposit (refundable) .....100.00

**Medical Marijuana Dispensaries:**

Operator's License (annual) .....500.00

On or after 7/1 .....250.00

Original Application Investigation Charge .....500.00

Dispenser License (annual).....50.00

On or after 7/1 .....25.00

Original Application Investigation Charge .....50.00

**OLCC:**

New Outlet (each) .....100.00

Ownership, Location or Privilege Change (each) .....75.00

Renewal or Temporary License (each).....35.00

Special Occasion Events on City Property (per day).....10.00

Special Occasion Events on Private Property .....0.00

**Recreational Marijuana Dispensaries:**

Operator's License (annual) .....500.00

On or after 7/1 .....250.00

Original Application Investigation Charge .....500.00

Dispenser License (annual).....50.00

On or after 7/1 .....25.00

Original Application Investigation Charge .....50.00

**Social Gaming License**

License (annual) .....150.00

On or after 7/1 .....75.00

Original Application Investigation Charge .....100.00

**Solid Waste Management License:**

Annual (per fiscal year).....29,500.00

On or after 7/1 .....14,750.00

Original Application Investigation Charge.....2,500.00

Term Extension (annual) .....500.00

**Taxicab:**

Driver's Permit ( <i>annual</i> ).....	20.00
On or after 7/1 .....	10.00
Original Application Investigation Charge .....	30.00
Operator's License ( <i>per cab per year</i> ) .....	150.00
On or after 7/1 .....	75.00
Original Application Investigation Charge .....	200.00
Stand Permit ( <i>annual</i> ).....	150.00
On or after 7/1 .....	75.00
Vehicle Permit ( <i>annual</i> ) .....	10.00

**Transportation Network:**

Driver's Permit ( <i>annual</i> ).....	20.00
On or after 7/1 .....	10.00
Original Application Investigation Charge .....	30.00
Operator's License ( <i>annual</i> ) .....	480.00
On or after 7/1 .....	240.00
Original Application Investigation Charge .....	200.00

**Telecommunication Providers:**

Franchise Application Review .....	200.00
Franchise Renewal.....	100.00

Carrier Franchise Fee (*annual/paid quarterly – Qwest only*) .....7% of gross revenues

Non-Carrier w/City Customers (*paid quarterly*).....5% of gross revenues from prior quarter

\*Non Carrier w/facilities in right-of-way but No City Customers (*annual per lineal foot of public way occupied*) .....2.3987/lineal foot

*Annual adjustments to the Non-Carrier w/facilities in right of way but No City Customers fees will be tied to the CPI-U West index, December to December, not rounded to the nearest dollar or cent and become effective July of each year (RMC 9.25.110(B)).*

**COMMUNITY DEVELOPMENT – PLANNING**

*Unless otherwise indicated, all Community Development - Planning Division fees amended by Resolutions 2011-7, 2012-7, 2013-6 2014-9, 2015-6, 2016-10, 2017-10, 2018-10, 2019-06 shall be adjusted by the CPI-U West index, December to December and rounded to the nearest dollar, and become effective July of each year. Inactive Building Division Fees have been removed from the master list. They remain on file in the City Recorders' office.*

**Administrative Function** (*i.e. address, land use compatibility statement LUCS, DMV*).....32.00

**Amendment** (*Conditions, Findings and Plat*) .....308.00

**Annexation:**

Petition Initiated.....739.00

**Appeals:**

Dangerous Building Abatement (*to City Manager then Council*).....308.00

Director's Decision (*\$250 Cap*) .....Actual Cost

Land Use Action (*\$500 Cap*) ..... 1/2 Application fee

Nuisance Abatement (*to City Manager then Council*) .....265.00

**Boundary Line Adjustment** .....246.00

Resubmittal Fee (*30% of the required application fee for the initial application*)

**Comprehensive Plan Amendment** (*Map/Text*) .....1481.00

Urban Growth Boundary.....1847.00

Resubmittal Fee (*Map*) (*30% of the required application fee for the initial application*)

**Conditional Use Permit** .....616.00

Day Care .....308.00

Resubmittal Fee (*30% of the required application fee for the initial application*)

**Demolition Permit** .....34.00

**Derelict Building Registration:**

Application

Residential .....312.00

Commercial .....563.00

Monthly Registration *for each month or portion thereof building is registered for the first six months*

Residential.....123.00

Commercial .....563.00

Extension – Monthly Registration *for each month or portion thereof building is registered after six months*

Residential.....245.00

Commercial .....1146.00

Delinquent Payment Penalty (*for each monthly payment more than 30 days past due*)

Residential.....123.00

Commercial.....563.00



<b>Expedited Land Use Action</b> ( <i>plus \$100 postage</i> ).....	1969.00
<b>Grading Plan:</b>	
Single Family Unit/Duplex .....	61.00
Other .....	308.00
<b>Historic Structure</b> – Alteration/Construction/Demolition with HRRC public hearing (plus corresponding Site Review Fee).....	61.00
<b>Non-Conforming Use Alteration</b> .....	185.00
Resubmittal Fee ( <i>30% of the required application fee for the initial application</i> )	
<b>Partition:</b> .....	494.00
Resubmittal Fee ( <i>30% of the required application fee for the initial application</i> )	
<b>Planned Development:</b>	
Preliminary ( <i>plus \$10.00 per lot</i> ).....	1107.00
Final.....	123.00
Resubmittal Fee .....	123.00
Construction Review.....	123.00
<b>Preliminary Application Conference</b> .....	123.00
<b>Site Plan Review:</b>	
Above Ground Storage Tank.....	246.00
Alteration/Remodel Single Family Unit/Duplex .....	42.00
Alteration/Remodel Commercial/Industrial .....	61.00
Floodplain Review .....	181.00
New Construction Single Family Unit/Duplex .....	123.00
Commercial/Industrial/Other .....	429.00
Mobile Home Park.....	429.00
Resubmittal Fee ( <i>30% of the required application fee for the initial application</i> )	
<b>Site Plan Review – Signs:</b>	
Area – 0 to 32 square feet.....	26.00
Area – 33 to 60 square feet.....	37.00
Area – 61 to 99 square feet.....	42.00
Area – 100 to 250 square feet.....	61.00
Freestanding (in addition to above) .....	26.00
Temporary (30 days or less).....	22.00
Temporary Sign Refundable Deposit .....	53.00
Resubmittal Fee ( <i>30% of the required application fee for the initial application</i> )	
<b>Subdivision:</b>	
Preliminary ( <i>plus \$10.00 per lot</i> ).....	1107.00
Construction Plan Review .....	123.00
Final Plat .....	123.00
Replat.....	429.00
Resubmittal Fee .....	123.00

<b>Temporary Use Permit:</b>	
Family Hardship/Structure [ <i>City Manager and/or Community Development Director can waive fee based on financial hardship</i> ]	123.00
Resubmittal Fee ( <i>30% of the required application fee for the initial application</i> )	
Use/Zoning, Etc.	123.00
<b>Vacation</b> ( <i>Street, Alley, Easements</i> ) (plus deposit for costs as determined by the City Recorder)	
	429.00
<b>Variance:</b>	
Administrative	246.00
Public Hearing before Planning Commission	494.00
Riparian Setback	185.00
Resubmittal Fee ( <i>30% of the required application fee for the initial application</i> )	
<b>Water Service Request for Outside City Limits:</b>	
Residential – Single Family	123.00
Residential – Other	308.00
Commercial	429.00
<b>Zone Change</b>	922.00
Resubmittal Fee ( <i>30% of the required application fee for the initial application</i> )	

**FINANCE DEPARTMENT**

**Collection Fee**

23% of the monetary obligation for utility and miscellaneous accounts, added to the amount of the debt, to equal the collection fee charged by the collection agency

**Hotel/Motel Occupancy Tax (of room rent charged)** .....8%

Note: State of Oregon assesses additional 1% which goes to the State

**Lien Search Fee** .....25.00

Exception: Search conducted on the same parcel of property by the same

Title company within 45 days of the initial search on that piece of property .....15.00

**Municipal Court:**

Collection Fee – 25% of the monetary obligation .....Up to Maximum of 250.00

Juror Appearance Fee (daily) .....5.00

Jurors Chosen and Sworn as a Juror (daily) .....10.00

Witness Compensation (subpoenaed to Municipal Court) (daily) .....10.00

**Non-Sufficient Funds** (for returned checks) .....25.00

**FIRE DEPARTMENT**

**Note:** All annual adjustments to the Fire Department fee schedule by Resolutions 2007-7, 2008-10, 2009-15, 2011-07, 2012-07, 2013-06, 2014-9, 2015-6, 2016-10, 2017-10, 2018-10, 2019-06 will be tied to the CPI-U West index, December to December and rounded to the nearest dollar and become effective July of each year (Resolution 2006-2). This adjustment will not apply to Burn Permits or Special Event Inspections.

**False Alarm Response Fee** to be assessed for the 3<sup>rd</sup> through 6<sup>th</sup> false alarm for the same location within any calendar year (partial reimbursement) ..... 338.00 each  
7<sup>th</sup> and each subsequent false alarm (full reimbursement) ..... 785.00 each

**False Alarm Appeal Fee** .....131.00

**Inspections**

Illegal Occupancy .....372.00  
Exceeding maximum occupant load .....171.00  
“A” Occupancy Inspections (after hours) .....104.00

**Business Inspections**

Initial Inspection.....No charge  
Unmitigated violations - Subsequent re-inspections  
1st re-inspection visit..... 171.00 per facility plus 33.00 per violation class  
2nd re-inspection visit..... 304.00 per facility plus 33.00 per violation class  
3rd & subsequent re-inspection visits..... 574.00 per facility plus 33.00 per violation class

**Permits**

Blasting.....169.00  
Burn permits  
    Residential .....75.00  
    Commercial .....370.00  
    Exempt From Seasonal Restriction .....100.00  
Fire works including retail sales inspection  
    Booth .....136.00  
    Tent .....169.00  
    Display.....338.00  
Storage Tanks  
    Installation .....169.00  
    Removal .....102.00

**On-Site Inspections**

Underground piping  
    Flushing.....101.00  
    Hydrostatic test.....101.00  
Aboveground Piping  
    Modifications/Remodels .....101.00  
    Sprinkler System Pre-Cover (\$50.00 minimum) ..... 101.00/hr  
    Hydrostatic Test .....101.00  
    Pneumatic Test .....101.00  
    Dry Piping Trip Test .....101.00  
    Standpipes .....101.00

Fire Alarm Systems .....	101.00/hr
Missed Appointment Fee .....	101.00
Smoke Removal Systems.....	101.00
Final Inspection (\$100.00 minimum) .....	101.00/hr
New Hydrant Installation Inspection and flushing per Hydrant.....	169.00

**Additional Inspections**

Clean Agent System (site inspection/room integrity flow & alarm test).....	169.00
Commercial Cooking Suppression System (site inspection / trip test).....	136.00
Special Events –(per vendor, per year) .....	50.00
- Includes as examples: Graffiti, Art Festival, Music on the Half Shell	
Special Requested Inspection (typically business insurance purposes).....	126.00/hr
Spray Booths (site inspection/trip test) .....	169.00
Temporary Membrane Structures, Tents and Canopies.....	101.00

**Plan Review**

Including Deferred Submittals (\$50.00 minimum if less than 1 hour) .....	101.00/hr
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**Mechanical Inspection**

Fire Smoke Damper (per damper).....	21.00
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**Site Review/Consultation**

First hour free - Each additional hour per project .....	101.00/hr
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**Hazardous Materials**

One hour minimum - Non-State Team Response .....	338.00
After first hour (fractional thereafter (1/4 hour) Actual wage & benefit of employees	
Materials (e.g. foam, booms, absorbent) .....	Actual cost
Apparatus .....	Pursuant to Oregon State Fee Schedule

**Opticom Traffic Control Device - non City owned vehicles**

Annual permit per agency .....	2028.00
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## LIBRARY

Library Fees were set by Resolution No. 2018-23

### Library Card

Residents .....	No Charge
Transitional ( <i>residents without a permanent address</i> ).....	No Charge
Student ( <i>youth ages 0-high school graduation living within the Roseburg Public School Dist boundary</i> ).....	No Chg
Non-Residents * .....	60.00/year or 15.00/quarter
Replacement Fee .....	1.00

*\* Every person in one household may have a non-resident library card for the single fee. "Household" means a group of individuals who comprise a housekeeping unit using one (1) kitchen and who live together under the same roof. There is no reduction in the fee for small households. The fee is not refundable and not prorated.*

### Lost or Damaged Items

*Roseburg Public Library does not assess overdue fees for materials. Items not returned within 30 days of the due date will be considered lost, and the borrower will be billed for the cost of the item plus a processing fee.*

Cost of Item as Indicated in Automation System; or

Adult Hardcover Book.....	30.00
YA and Junior Hardcover Book .....	20.00
Picture Book.....	15.00
Board Book (Toddler) .....	10.00
Adult Trade Paperback.....	15.00
Adult Mass Market Paperback.....	8.00
YA and Junior Paperback.....	10.00
Adult Audiobook .....	50.00
Children's Audiobook.....	35.00
Compact Disc .....	20.00
Magazine and Newspaper .....	4.00
DVD.....	25.00
Large Print Hardcover Book .....	35.00
Large Print Paperback Book.....	25.00
Processing Fee for Damaged or Lost Item .....	2.00

### Reference Services

Microfilm Reference Request .....	10.00
Interlibrary Loan .....	5.00 plus cost of shipping per item

### Miscellaneous

Enclosure Case ( <i>e.g. DVD or audiobook</i> ) replacement .....	2.00
Earbuds .....	2.00

**PARKS DIVISION**

<b>Band Shell:</b> .....	<b>Resident</b>
Entire Shell .....	250.00
Platform Only .....	125.00
Cleaning Deposit ( <i>Refundable</i> ) .....	50.00

<b>Band Shell:</b> .....	<b>Non-Resident</b>
Entire Shell .....	300.00
Platform Only .....	150.00
Cleaning Deposit ( <i>Refundable</i> ) .....	50.00

<b>Concessionaire:</b>	
Daily .....	20.00
Monthly .....	150.00
Utility Hook-up ( <i>per day - upon request</i> ) .....	30.00

<b>Field Lighting</b>	
Stewart Park Softball Fields .....	8.00/hour

<b>Key Deposit</b> ( <i>Refundable</i> ) .....	25.00
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<b>Loudspeaker Permit</b> .....	20.00
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<b>Memorial Fees</b>	
Stationary Park Bench – Stewart Park .....	1,500.00
Stationary Park Bench – All Other Parks .....	1,200.00
Swinging Park Bench – Stewart Park .....	3,000.00
Swinging Park Bench – All Other Parks .....	2,500.00
Tree (2"+ caliper) – Stewart Park .....	500.00
Tree (2"+ caliper) – All Other Parks .....	450.00

<b>Parks and Recreation Programs:</b>	
Resident .....	actual cost of time and materials
Non-Resident .....	actual cost of time and materials plus 25%

<b>Pavilion/Gazebo/Patio Use:</b> .....	<b>Resident</b>
½ Stewart Park Pavilion .....	75.00
Entire Stewart Park Pavilion .....	150.00
Stewart Park Small Pavilion .....	50.00
Gaddis Park Pavilion .....	75.00
Sunshine Park – North Pavilion .....	75.00
Sunshine Park – South Pavilion .....	75.00
Willis and North Stewart Park Gazebo .....	25.00

<b>Pavilion/Gazebo/Patio Use:</b> .....	<b>Non-Resident</b>
½ Stewart Park Pavilion .....	90.00
Entire Stewart Park Pavilion .....	180.00
Stewart Park Small Pavilion .....	60.00
Gaddis Park Pavilion .....	90.00

Sunshine Park – North Pavilion.....	90.00
Sunshine Park – South Pavilion .....	90.00
Willis and North Stewart Park Gazebo .....	30.00

**Special Event** (*Assessed per event per day for any Park or Park area within the Park System*)..... Resident 125.00  
..... Non-Resident 150.00  
Refundable cleaning deposit .....
 25.00 |

**Seasonal Activity User:** (*Annual by Agreement – allows unlimited League Participation*)  
Individual - Resident.....12.00  
Individual – Non-Resident .....
 15.00 |

Practice Field Users ( <i>per team per season</i> ) 6.....	100.00
School District No. 4.....	5,000.00
Y.M.C.A. ....	1,925.00

**Stewart Park Field Advertising** (*Per field location & advertising period*).....250.00

*Annual adjustments to the System Development Charges will be adjusted by the March Construction index, rounded to the nearest dollar and become effective July of each year.*

**System Development Charge:** (*Per Equivalent Residential Unit [ERU] for new development*) .....642.00  
Administrative Fee in addition to the SDC Charge.....4%  
Maximum Administrative Fee in Addition to the SDC Charge.....2500.00  
Based on the ratios included in the methodology [Resolution #98-4]  
for each Individual dwelling unit, the SDC will be as follows:..... ERU Ratio  
Single Family Detached Dwelling.....1.00  
Single Family Attached Dwelling.....0.86  
Duplex (two attached units).....0.76  
Multi-Family Dwelling (3 or more units) .....0.58  
Manufactured Home Park (3 or more units) .....0.66  
Transient Occupancy Development (per room).....0.57

**Effective July 1, 2010**, developments subject to the provisions of Ordinance No. 3287 (outside the City but within the UGB) shall pay 100% of all system development charges. .



**POLICE DEPARTMENT**

<b>Administrative Fee – Vehicle Impoundment</b> .....	100.00
<b>False Alarm Response Fee</b> to be assessed for the third and each subsequent false alarm for the same location within any calendar year .....	100.00
<b>False Alarm Appeal Fee</b> .....	100.00
<b>Fingerprint</b> .....	25.00
Each additional.....	5.00
<b>Firearms Discharge Permit</b> .....	10.00
<b>Livestock Permit</b> .....	50.00
<b>Loudspeaker Permit (For Non-Park Events)</b> .....	20.00
<b>Parking Meter Hoods: Monthly w/\$25 deposit</b> .....	5.00
<b>Service and Delivery Permit</b>	
Monthly.....	5.00
Annually.....	50.00

**PUBLIC WORKS DEPARTMENT**

**Pavement Cut Penalty**

Arterial/Collector Streets.....	500.00 base
If in travel lane, additional .....	25.00/sf
Residential Streets.....	200.00/base
If in travel lane, additional .....	25.00/sf

**Paving Permit**.....25.00

**Revocable Permit**

Residential.....	200.00
Non-Residential up to 100 l.f. Initial Fee .....	200.00
Non-Residential up to 100 l.f. Annual Fee .....	150.00
Non-Residential Encroachments over 100 l.f.....	Basic Charge +0.50 per l.f./year

**Right-of-Way Permit:**

Construction – Base Fee for first 40 lineal feet.....	30.00
Trenching 0.35 per lineal foot over 40 lineal feet in addition to base fee	
Boring and Overhead 0.10 per lineal foot in addition to base fee	
Re-inspection Penalty Fee .....	50.00

**Sidewalk/Driveway Curb Permit:** Minimum (*plus 0.10 per square foot/0.02 per lineal feet for driveway/curb cut*). .....10.00

**Transportation System Development Charge:** (*for new development*)

Methodology Resolution #2014-1 .....	<u>Per Trip-End</u>
.....	3079.00
Administrative Fee in addition to the SDC Charge.....	4%
Maximum Administrative Fee in Addition to the SDC Charge.....	2500.00
Credit Application N8-10.....	250.00

**\*\*\* Pursuant to Resolution No. 2014-2, Transportation SDC's are imposed at 25% or \$751.00 per trip end.**

**Effective July 1, 2010**, developments subject to the provisions of Ordinance No. 3287 (outside the City but within the UGB) shall pay 100% of all system development charges. .

*Effective July 1, 2009, Transportation Systems Development Charges shall be adjusted annually based upon the March Construction Cost index as reported in the Engineering News Record twenty city average. The inflation factor is capped at no more than 5% per year. Anything above the 5% requires further City Council review.*

**STORM DRAINAGE**

**Connection Charge:**

New service connections: *Any new development which results in increasing the amount of storm water discharged directly or indirectly from property into a public drainage facility shall pay the following connection fee and drainage system development charge: Amended by 2009-15, 2010-5, 2011-7, 2012-7, 2013-6, 2014-09, 2015-6, 2016-10, 2017-10, 2018-10, 2019-06*

For a single family unit .....	1097.00
For all other development per square foot of impervious surface.....	0.366
Minimum .....	1097.00
Administrative Fee in addition to the SDC Charge.....	4%
Maximum Administrative Fee in Addition to the SDC Charge.....	2500.00

*Effective July 1, 2009, Storm Systems Development Charges shall be adjusted annually based upon the March Construction Cost index as reported in the Engineering News Record twenty city average. The inflation factor is capped at no more than 5% per year. Anything above the 5% requires further City Council review.*

**Storm Drainage Service (Monthly):**

For a single family unit.....	8.32
For other residentially used property, per dwelling unit or per space .....	8.32
For all non-residential property receiving storm drainage service per ERU .....	8.32

*All above fees instituted per 2000-9; amended by 2006-12, 2009-15, 2011-07, 2013-1*

*Effective July 1, 2019, Storm Drainage Service (Monthly) shall be adjusted annually based on the CPI-U West index, December to December and rounded to the nearest dollar and become effective July of each year (Resolution 2019-06).*

**Application to Reduce Monthly Fee for Storm Drainage Service:**

On ERU Residential .....	50.00
Two or more ERU Commercial.....	100.00

**WATER (Set by Resolution No. 91-18 unless otherwise noted)**

**New Account Fees:**

New Customer Deposit.....	0.00
Activation of Service	
During normal working hours .....	15.00
Overtime .....	20.00
After hours call out .....	40.00

**Service Connections and Meters:**

New Service:

All service connections shall pay the following connection fee:

<u>Meter Size</u> .....	<u>Installation</u>
5/8" x 3/4" .....	800.00
3/4" x 3/4" .....	850.00
1" .....	950.00
1-1/2" .....	1,390.00
2" .....	1,440.00
3" .....	4,445.00
4" .....	7,230.00
6" .....	11,920.00

**Systems Development Charge**

All service connections, **except one- and two-family residential** combined domestic/fire, shall pay the following water system development charge. See Resolution 91-18 for breakdown of average cost to install and SDC:

<u>Meter Size</u> .....	<u>SDC Charge</u>
5/8" x 3/4" .....	2395.00
3/4 x 3/4" .....	3590.00
1" .....	5985.00
1-1/2" .....	11,970.00
2" .....	19,155.00
3" .....	41,900.00
4" .....	71,825.00
6" .....	161,610.00
8" .....	191,535.00
Administrative Fee in addition to the SDC Charge.....	4%
Maximum Administrative Fee in Addition to the SDC Charge.....	2500.00

All service connections **one- and two-family residential** combined domestic/fire service shall pay the following water system development charge:

<u>Meter Size - All</u> .....	<u>SDC Charge</u>
.....	2395.00
Administrative Fee in addition to the SDC Charge.....	4%
Maximum Administrative Fee in Addition to the SDC Charge.....	2500.00

To qualify for reduced SDC, customer shall be required to install an automatic fire extinguishing sprinkler system inspected and approved by the City of Roseburg Fire Department prior to occupancy of the structure.

Any connection of units to the water system before complying with RMC 5.28.050 requirements or before paying the charges required by Subsection 1.2.1 shall require the property owner to pay twice the charge required by this subparagraph.

*Effective July 1, 2009, Water Systems Development Charges shall be adjusted annually based upon the March Construction Cost index as reported in the Engineering News Record twenty city average. The inflation factor is capped at no more than 5% per year. Anything above the 5% requires further City Council review.*

**Meter Adjustment:**

Increase in meter size: Difference of SDC charge plus average cost to install new meter as listed under Service

**Service Connections and Meters**

Division of multiple block meter: Difference of SDC charge plus average cost to install new meter as listed under Service

**Connections and Meters**

Reduction in meter size:

1" to 5/8" x 3/4" .....	50.00
1-1/2" or 2" to 5/8" x 3/4" .....	85.00
1-1/2" or 2" to 1" .....	85.00
All others.....	Actual Cost
Change in Location.....	Actual Cost

**Meter Error Deposit:**

3/4" meter.....	10.00
1" to 1-1/2" meter .....	25.00
Larger than 1-1/2" meter .....	Estimated Cost

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**Following rates are effective January 1, 2019 pursuant to Resolution 2015-16**

**Monthly Water Services Rates** including Temporary Service (*may be billed bi-monthly*):

Commodity Charge per Unit (748 Gallons) .....	1.92
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Monthly demand or open account charge: (*charge indicated does not include an allowance for water consumed – Consumption is charged at rate in Commodity Charge above*):

3/4" Level 1 .....	15.25
3/4" Level 2 .....	20.57
3/4" Level 3 .....	25.88
3/4" Level 4 .....	31.20
1" Level 1 .....	38.30
1" Level 2 .....	43.61
1" Level 3 .....	48.93
1-1/2" Level 1 .....	59.22
1-1/2" Level 2 .....	64.55
2" Level 1 .....	84.28
2" Level 2 .....	89.60
3" Level 1 .....	130.42

4" Level 1 .....	172.79
6" Level 1 .....	325.74
8" Level 1 .....	487.49
10" Level 1 .....	653.75
Stacie Court Surcharge.....	20.00

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**Following rates are effective January 1, 2020 pursuant to Resolution 2015-16**

**Monthly Water Services Rates** including Temporary Service (*may be billed bi-monthly*):

Commodity Charge per Unit (748 Gallons) .....	2.02
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Monthly demand or open account charge: (*charge indicated does not include an allowance for water consumed – Consumption is charged at rate in Commodity Charge above*):

3/4" Level 1 .....	16.68
3/4" Level 2 .....	22.49
3/4" Level 3 .....	28.30
3/4" Level 4 .....	34.11
1" Level 1 .....	41.87
1" Level 2 .....	47.68
1" Level 3 .....	53.50
1-1/2" Level 1 .....	64.75
1-1/2" Level 2 .....	70.57
2" Level 1 .....	92.15
2" Level 2 .....	97.96
3" Level 1 .....	142.59
4" Level 1 .....	188.91
6" Level 1 .....	356.14
8" Level 1 .....	532.98
10" Level 1 .....	714.75
Stacie Court Surcharge.....	20.00

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A special Facilities Surcharge may be added to the charge for monthly demand or open account charge when the City has agreed with the property owner(s) or his/her predecessor(s) in title to use such a special charge to finance all or part of the cost of a special facility which services the customer's property.

**Outside Water Service Fee (Monthly)**

Meter Size – 5/8" x 3/4"* .....	10.00
Meter Size – 3/4" x 3/4" .....	10.00
Meter Size – 1"* .....	25.11
Meter Size – 1-1/2"* .....	38.85
Meter Size – 2"* .....	54.59
Meter Size – 3"* .....	85.56
Meter Size – 4"* .....	113.58
Meter Size – 6"* .....	213.70
Meter Size – 8" .....	319.80
Meter Size – 10" .....	428.90

**Dixonville Maintenance Fee:**

Beginning October 15, 2007 and continuing until October 15, 2017, unless modified by Council Resolution, metered services located easterly of the City of Roseburg Urban Growth Boundary

Line shall pay an additional \$10.00 per month (may be billed bi-monthly) towards maintenance of the Dixonville water transmission, pumping, storage and distribution systems. This charge shall be in addition to the Outside Water Service Fee already in effect.

**Dixonville Membership Certificates**

Pursuant to action on June 24, 2013, the City accepted the Dixonville Water Association Membership Certificates up until June 30, 2018. Starting July 1, 2018 – no new water connections are allowed outside the Urban Growth Boundary unless required through applicable statutory regulations.

**Water used extinguishing a fire**.....No Charge

Monthly standby charges for automatic fire service:

Size of Service – 1-1/2" or smaller connection to main .....	8.35
Size of Service – 2" connection to main.....	10.11
Size of Service – 3" connection to main.....	18.97
Size of Service – 4" connection to main.....	25.28
Size of Service – 6" connection to main.....	50.58
Size of Service – 8" connection to main.....	75.88
Size of Service – 10" connection to main.....	101.16
Size of Service - 12" connection to main .....	126.32

**Water used extinguishing a fire**.....No Charge

Monthly standby charges for automatic fire service:

**Fire Hydrants**

Hydrant relocation charge .....	Actual Cost
Standby monthly charge per hydrant:	
Private hydrant within City limits .....	1.00
Hydrant outside City limits .....	2.00

**Public Agency Fire Hydrant Use**

Bulk rate set up charge .....	25.00
Annual truck inspection fee, per vehicle.....	50.00
Annual training & certification, per authorized employee .....	50.00
Bulk Water (per 100 cubic foot).....	1.92
Monthly demand or open account charge .....	150.00
Unauthorized use of water .....	250.00

**Hydrant Meter and Double Check Assembly**

Bulk rate set-up charge (administrative setup and Public Works Crew Installation) .....	100.00
Bulk rate (per 100 cubic feet) .....	<i>(Commodity Charge Per Unit)</i>
Demand Open Account Charge:	
Daily rate: per day .....	10.00
Monthly rate: per month .....	150.00
Unauthorized use of water from hydrant .....	250.00
<i>Contractors will not be charged when working under a City contract</i>	

**Central Dispensing Station**

Commercial Customers (Fill Water Truck)

Bulk rate set-up charge .....25.00  
Bulk rate (per 100 cubic feet) ..... (Commodity Charge Per Unit)

Monthly demand or open account charge .....50.00  
Unauthorized use of water from hydrant .....250.00

Residential Customers (3/4-inch fitting)

Flat Rate per Usage (200 gallon maximum) .....5.00  
Unauthorized use of water .....250.00

*Note: \$5.00 fee would be deposited in envelope at station*

Error or underestimating quantities .....100.00

Monthly water service charges may be prorated when service is being connected or terminated.

**Cross Connection:**

Service Certification as provided by City Contractor .....actual cost per contract  
.....plus 25.00 administrative fee

**Discontinuance of Service:**

Shut off at main .....250.00  
Removing meter .....15.00  
Reconnection of service discontinued because of noncompliance with rules.....20.00  
Temporary at customer's request:  
    During working hours .....20.00  
    After hours call out .....40.00  
    Credit when customer control valve is installed..... (20.00)

**Delinquent Accounts:**

Delinquency charge (*added when a delinquency charge has been mailed or delivered to customer*) .....20.00  
After hours call out .....40.00

**Engineering Costs** shall be computed as 10% of total construction costs.

**Administration Costs** shall be computed as 2% of total construction costs, plus engineering.

**Materials:** a charge of 20% on all materials will be made for handling and storage of materials by utility.

**Damage to Lines by Contractors**.....Actual Cost

**Administrative Penalty** for failure to obtain a permit before extending service to a separate service unit on same parcel .....100.00

**Utility Variance**.....50.00