



CITY OF ROSEBURG  
MEMORANDUM



**DATE:** November 27, 2019  
**TO:** Parks & Recreation Commission  
**FROM:** Kris Ammerman, Parks & Recreation Program Manager  
**SUBJECT:** Meeting Cancellation

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With concurrence from Chair Alison Eggers, the December 4, 2019 Parks & Recreation Commission meeting has been **CANCELLED**.

A festive graphic with the words "Happy Holidays" in a cursive font, accompanied by holly leaves and berries, and a red ribbon.