



## Roseburg Parking Stakeholder Advisory Committee Application

**Deadline for Application:** September 02, 2020

**Staff Liaison:** Stuart Cowie; [scowie@cityofroseburg.org](mailto:scowie@cityofroseburg.org); (541) 492-6750

### Purpose and Role of the Stakeholder Advisory Committee

The City of Roseburg has initiated a process to review the parking management program and policies within the Downtown Parking District and the Laurelwood neighborhood. The Roseburg Parking Stakeholder Advisory Committee (SAC) will work with City staff to develop recommendations as part of this Downtown Parking Assessment. Specific elements under review include (but are not limited to) on-street time limits, on-street paid parking zones, public off-street free and permit parking, neighborhood permit parking, and enforcement hours. The mission and activities of the SAC will include:

- Develop a set of parking management Guiding Principles.
- Advise on outreach strategies to solicit broad public input.
- Assist in the promotion of public engagement activities, including a questionnaire and 2 open houses.
- Seek out direct feedback from downtown stakeholders to share with SAC members.
- Review consultant findings related to existing operations, financial data, and enforcement.
- Guide the development of parking management recommendations for adoption by City Council.
- Serve as community ambassadors for the updated parking management program.

### Expected Makeup of the Stakeholder Advisory

**Committee** Total number of advisory seats: **10**

- **(1)** City Staff
- **(1)** City Council Representative
- **(1)** Downtown Roseburg Association Representative
- **(7)** At Large - to include: (1) Downtown resident, (1) Laurelwood resident, (1) Downtown non-profit agency representative, (1) Downtown retail business owner, (1) Downtown restaurant owner, (1) Downtown personal service owner (e.g. Salon; Tattoo Parlor; Barbershop), and (1) Downtown professional service representative (e.g. Accounting Firm, Law Offices, Consulting Agency)

### Desired Attributes and Eligibility

As representatives of all Downtown and Laurelwood residents, employees, and business owners, the City will look to the SAC to weigh the tradeoffs associated with different parking management strategies. This will require SAC members to consider the unique and diverse needs of residents, businesses, and visitors when developing recommendations. Candidates must live, work, own property or a business, worship, or conduct regular business in Downtown or the Laurelwood neighborhood.

### Application Process

To apply for one of the available SAC seats, please fill out the form on the next page and submit the completed form to [scowie@cityofroseburg.org](mailto:scowie@cityofroseburg.org) by **September 02, 2020**.



Required:

**Name:**

**Address:**

**Email:**

**Phone:**

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Only if applicable:

**I own or operate a Downtown Business** (enter name of business)

**I own or operate a Downtown Non-Profit** (enter name of non-profit)

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The City has established 4 monthly meetings for the SAC. To help determine the availability of potential SAC members and narrow a preferred time, please check all the dates and times where you would be available to participate in a video conference session:

| <b>Date</b>                           | <b>Morning<br/>(10:00 – 11:30am)</b> | <b>Afternoon<br/>(2:00 – 3:30pm)</b> | <b>Evening<br/>(5:30 – 7:00pm)</b> |
|---------------------------------------|--------------------------------------|--------------------------------------|------------------------------------|
| <b>Tuesday<br/>September 22, 2020</b> |                                      |                                      |                                    |
| <b>Tuesday<br/>October 27, 2020</b>   |                                      |                                      |                                    |
| <b>Tuesday<br/>November 17, 2020</b>  |                                      |                                      |                                    |
| <b>Tuesday<br/>December 15, 2020</b>  |                                      |                                      |                                    |

In fewer than 250 words, please describe why you feel you would be a trusted representative of your community on this SAC. We are not only seeking members with relevant knowledge of the parking needs of customers, employees, and residents, but also those with the ability to collaborate, listen, and consider other perspectives which may be different from your own.

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